

NATIONAL CONSTITUTION CENTER

525 Arch Street | Independence Mall
Philadelphia | PA 19106 | T 215 409 6600 | F 215 409 6650
www.constitutioncenter.org

December 23, 2008

Mr. Bob Schulz
We the People Foundation for Constitutional Education

RE: We the People Foundation for Constitutional Education Program
February-March 2009

Dear Bob:

The National Constitution Center would like to thank you once again for this opportunity, and your consideration of our proposal to host your event.

EVENT SPACE

Grand Hall Overlook

The Grand Hall Overlook is truly a grand and enchanting space, providing a spectacular view of Independence Hall through a wall of glass 40 feet high. Located on the National Constitution Center's second floor, the unique 13,000 square foot space inspires creativity in any event. Guest access is provided via the Grand Hall Staircase from the Main Lobby or elevators are also easily accessible to accommodate all of your guests needs.

National Constitution Center reserves the right to require the program to end by 4:00pm on days that the museum has an event booked in the evening. The National Constitution Center will notify the client of these dates, but reserves the right to continue to book evening events as necessary. Press and public seating will be available around the perimeter of event space only and will be set up at the National Constitution Centers discretion. The National Constitution Center has 10-14 36" round tables that will be included in the rental fee. Max & Me Catering must rent additional cocktail tables to accommodate the set up requirements. Client will work directly with caterer on those additional needs and pricing. Floor plan can be made available if necessary.

ALTERNATE SPACE

Delegates Restaurant

Located on the main floor of the National Constitution Center, the 6,000 square foot space can accommodate dining for up to 200 guests or a reception setting for 500. Completely enclosed in glass and with a view of the Center's exquisitely landscaped front lawn and courtyard, the restaurant provides for a beautiful reception setting.

On dates when the National Constitution Center has a large number of group bookings during the day, we reserve the right to relocate this event to our Delegates Restaurant at no additional charge. Seating for the public may not be available or will be limited in this area based on set up requirements. The back section of the restaurant will be stanchioned off for this group, providing a semi-private area for the program. This event space can accommodate 150 guests pending set up requirements.

TOTAL RENTAL FEE: \$1,000.00**

Grand Hall Overlook (reflects a package discount based on program lasting 2 weeks or more) \$1,000.00 per day

Delegates Restaurant (alternate space)

Included in Rental Fees:

- *Basic Audio Visual
 - (1) hard internet line
 - Podium/microphone
 - Other types of microphones based on availability
 - In – house sound system
- *Video Wall on Grand Hall Overlook or Screen/Projector in Delegate's Restaurant

Additional Rental Options:

Parking Vouchers \$9 per vehicle
(can be self-pay or paid by client)

***Onsite parking cannot be guaranteed during daytime hours, however, spaces may be reserved at an overflow lot at 2nd and Race Streets for \$7 per vehicle. Contact your Facility Rentals Representative for details.*

**Additional audio-visual costs may be incurred pending group's needs*

***Catering fees not included in rental fee quote. All catering menu preparations and rates will be overseen by 'Max and Me', the exclusive caterers of the National Constitution Center.*

****Pricing good through April 1, 2009.*

Bob, please do not hesitate to contact me if I can answer any questions. Thank you and I look forward to working with you on this event.

Sincerely,
Jennifer

Jennifer Kabinoff
Facility Rentals Coordinator
National Constitution Center
525 Arch Street
Independence Mall
Philadelphia, Pa. 19106

215-409-6781 (Direct)

215-409-6650 (Fax)
jkabinoff@constitutioncenter.org